

Exhibitors AV/IT/Telecom Order Form

All orders to be received at least 5 working days prior to the event and are subject to availability. Any late amendments will be subject to a 20% supplement per order. Please advise quantity of each item required, complete the payment details and return to Alan Suppaya on fax number 020 7798 4083 .

PLEASE USE BLOCK CAPITALS

| | | |
|------------|---------------|----------|
| Event: | | Address: |
| Date: | Stand number: | |
| Room: | | |
| Company: | | |
| Contact: | | Fax: |
| Telephone: | | E-mail: |

Payment is by credit card, the QEIIICC accepts: VISA, DELTA, MASTERCARD, EUROCARD, AMEX.

| | | |
|---|--------------|----------------|
| Card number: | | Security Code: |
| Type of card: | Expiry date: | |
| Name of cardholder: | Address: | |
| I AUTHORISE ALL COSTS RELATING TO THIS ORDER TO BE CHARGED TO THE ABOVE | Postcode: | |
| Signature: | Date: | |

Credit facilities may be available and must be arranged at least 14 days prior to event. Please contact Lynne Runcorn (Credit Control Clerk) on 020 7798 4074 or Fax: 020 7798 4180 or e-mail: lynner@qeiiicc.co.uk

NO ORDERS WILL BE PROCESSED WITHOUT COMPLETION OF PAYMENT

Please note the Queen Elizabeth II Conference Centre is supplying the equipment signed for above. Whilst we will make every endeavour to ensure a successful conference the Centre cannot be held responsible for client equipment.

A charge will be levied to meet the cost of Centre equipment that has not been returned at the conclusion of your event. (For example, the wireless LAN cards are valued at £300 + VAT at the prevailing rate).

PLEASE NOTE THE QEIIICC DOES NOT SUPPORT APPLE MACS.

PRICE LIST ISSUED 1 APRIL 2005 - **SUBJECT TO VAT AND TO CHANGE WITHOUT NOTICE**

Order received and completed by the QEIIICC:

| | |
|-----------|------------|
| | |
| Client: | Finance: |
| Telecoms: | Interface: |

TELECOMS & FAXES

| | 1 day | 2 days | 3 days/ 1 week |
|---|--------------------------|--------------------------|--------------------------|
| Plain Paper | £85 | £115 | £150 |
| Ink-Jet Fax | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Plain Paper | £125 | £165 | £250 |
| Laser-Jet Fax | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Analogue/Digital | £35* | N/A | N/A |
| Telephone Installation (Call charges not included) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ISDN-2 Line Installation (Call charges not included) | £150* | N/A | N/A |
| Conference Telephone (Call charges not included) | £55 | £85 | £115 |

QEIIIC UK CLI (Call Line Identifier) - 020 7222 5000
QEIIIC International CLI - + 44 20 7944 7534

If you require any other office equipment please do not hesitate to contact us.

INTERNET

Internet services are supplied to the QEIIIC on an E3 (34mb/sec) hardwired connection. The QEIIIC uses a wireless network to connect to this high speed Internet service which can be set up and used anywhere in the QEIIIC during your event. All PCs hired from the QEIIIC have internet connection supplied. Prices quoted include all internet usage.

| | £100* | N/A | N/A |
|--|--------------------------|--------------------------|--------------------------|
| Wireless E3 Internet Connection | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hard Wired LAN Connection | £175* | N/A | N/A |
| Price includes initial connection and one PC. Additional PC's on same connection are charged at £50.00 each | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

We can also supply a direct connection to the Internet for exhibitors, if required.

| | POA | POA | POA |
|--|--------------------------|--------------------------|--------------------------|
| Dedicated Bandwidth/Directly Wired Internet Connection (Not through a firewall, inclusive of one Public IP Address) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional IP Address | £50* | N/A | N/A |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

COMPUTERS - DESKTOPS

| | £185 | £285 | £385 |
|---|--------------------------|--------------------------|--------------------------|
| Pentium 4 2.6 Ghz, 256Mb Ram, 20GB Hard Disk, Sound Card, DVD, and 17" Monitor ñ including wireless internet access | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

LAPTOPS

| | 1 day | 2 days | 3 days/ 1 week |
|--|--------------------------|--------------------------|--------------------------|
| Pentium M, 1.6 ghz 512mb Ram, 20gb Hard Disk, DVD Rom, 14.1" (35.8cm) TFT Screen - including wireless internet access | £200 | £300 | £500 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

All the above include sound and video cards and can be loaded with MS Win 2000/XP and MS Office 2000/XP/2003.

ZIP-DRIVES

| | £15 | £15 | £15 |
|-----------------|--------------------------|--------------------------|--------------------------|
| 250MB Zip Drive | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

PRINTER

| | £80 | £115 | £130 |
|--|--------------------------|--------------------------|--------------------------|
| Hewlett Packard LaserJet 2200 Printer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

RADIO GYRO MOUSE

| | £30 | £60 | £90 |
|---|--------------------------|--------------------------|--------------------------|
| Cordless Mouse Works up to 90 metres | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

LCD MONITORS

| | £110 | £195 | £260 |
|---|--------------------------|--------------------------|--------------------------|
| 17" Flat Panel Monitor c/w built-in speakers (1280 x 1024) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20" LCD Flat Panel Monitor (1280 x 1024) | £150 | £280 | £350 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 30" NEC Flat Panel LCD Screen (1280 x 768) | £205 | £410 | £600 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

PLASMA SCREENS

| | £210 | £420 | £615 |
|---|--------------------------|--------------------------|--------------------------|
| 42" 16:9/4:3 (1280 x 1024) Data/Video c/w Unicol Stand | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 50" 16:9/4:3 (1280 x 1024) Data/Video c/w Unicol Stand | £265 | £525 | £775 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Optional Sound facility for above Plasmas | £25 | £40 | £55 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

VIDEO PLAYBACK

| | £69 | £100 | £133 |
|--|--------------------------|--------------------------|--------------------------|
| VHS Video Playback (PAL/NTSC) c/w loop facility | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 29" Video only Monitor c/w optional speakers | £100 | £165 | £228 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| DVD Player (Multi-region) | £35 | £65 | £100 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*PER EVENT

FOR IT ENQUIRIES: If you require further assistance please contact Alan Suppaya (IT Engineer)
Tel: 020 7798 4079 Fax: 020 7798 4083 E-mail: alans@qeiiic.co.uk